MEETING OF THE BOARD OF TRUSTEES OF THE

SOUTHLAKE MOSQUITO ABATEMENT DISTRICT

**MINUTES**

# January 12, 2015

1**. ROLL CALL**

 The meeting was called to order at 6:05 p.m. by President Pro-Tem Susan Levy. Trustees Barbara Struthers, Roger Simonson and Cosette Winter were present. District Attorney Robert Masini and Anthony Bilotti a resident of Highwood were also in attendance. Trustee Larry Feder was absent.

 2**. PUBLIC COMMENT**

Mr. Bilotti introduced himself to the trustees. He has talked with Larry Feder about possibly applying for his place on the Board when Mr. Feder steps down later this year. He said that until recently he lived in Highland Park. His educational and work backgrounds are in environmental science and public health.

3**. MINUTES**

 The Trustees reviewed the minutes of the November 10, 2014 regular meeting. Motion by Trustee Levy seconded by Trustee Simonson to approve the minutes of the November 10, 2014 regular meeting. All in favor. Motion passed. The Trustees reviewed the minutes of the November 10, 2014 public hearing on the tax levy ordinances. Motion by Trustee Simonson, seconded by Trustee Levy to approve the November 10, 2014 public hearing minutes. All in favor. Motion passed.

 4**. TREASURER’S REPORT**

Trustee Levy reviewed the Treasurer’s reports for November and December 2014 with the trustees. All appeared to be in order, however, the trustees asked Attorney Masini to contact Ms. Smith about correcting the title of a couple of line items. Motion by Trustee Simonson, seconded by Trustee Struthers to approve and accept the Treasurer’s reports for November and December 2014 as presented. All in favor. Motion passed.

 5**. BILLS**

 The Trustees then considered the following bills:

1. Diver, Grach, Quade & Masini, LLP - $585.00 November legal services.
2. Diver, Grach, Quade & Masini, LLP - $711.00 December legal services ($29.60 reimbursement for payment of legal notice);
3. David Data, Inc. - $210.00 website maintenance for November, December and portion of January.
4. Smith Accounting - $100.00 for November accounting services and $50.00 for December accounting services;
5. Trustee Susan Levy - $125.28 reimbursement for expense incurred in hosting the holiday dinner;
6. West Insurance - $1,000.00. $500 each for the public officials’ bonds for Trustees Feder and Levy.
7. R & V Deli - $400.42 for the expense of the holiday party, previously authorized by the Board and listed for ratification of the amount paid.

 Motion by Trustee Simonson, to pay the bills as presented. Seconded by Trustee Struthers. Roll call. Ayes: Struthers, Winter, Levy and Simonson. Nays: None. Absent: Feder. Motion passed.

 6**. OLD BUSINESS**

 Trustees Simonson and Struthers advised that they will be attending the AMCA annual meeting in New Orleans in early April.

7**. NEW BUSINESS**

Attorney Masini explained to the trustees that if they want to adopt the Annual Budget and Appropriation Ordinance at the May meeting, they will need to adopt the tentative ordinance at the March meeting because of the time intervals involved. After a brief discussion, the trustees decided they would like to adopt the ordinance in May.

8. **Clarke Report.**

None.

9. **Adjournment**.

 Trustee Levy moved that the meeting be adjourned. Seconded by Trustee Struthers. All in favor. The meeting adjourned at 6:27 p.m.

 Respectfully submitted,

 /s/ Barbara Struthers

 Barbara Struthers, Secretary

Southlake Mosquito Abatement District